

**HOLT COMMUNITY COUNCIL – MINUTES OF THE MEETING HELD ON TUESDAY, 26<sup>th</sup> APRIL, 2022 AT 7.00 P.M. AT THE KENYON HALL, HOLT.**

**PRESENT:** Councillors – Mr. J. Cubitt, Mr. P. Hinchliffe, Mrs G. Jones, Mr. S. Lewis, Mr. P. Gaade, Ms. A. Shone, Mr. D. Powell, Mr. D. Munnerley, Councillor Morris. Mr. G. Mitchell. (Future Clerk.).

**CHAIR:** Mr. J. Cubitt, the Chairman, took the Chair and welcomed everyone. A silence was held in respect of the late Mr. Mark Chadwick, Mr. Paul Sneyd. Mr. H. Formstone. This will be the last meeting before the election and the Chairman thanked everyone.

**APOLOGIES:** Mr. J. Hughes, Mr. J. Pridding.

**MINUTES:** Mr. Gaade proposed these be signed and approved as a true record. Mrs Jones seconded.

**ITEM 1 - MATTERS ARISING FROM THE MINUTES:**

**1. COMMUNITY AGENT:** Nothing fresh to report except to say they are hiring Community Agents still.

**2. WILDLIFE TRUST: COPSE:** The half payment for the hedge on the Copse has been refunded. Noted.

**3. HOLT COMMUNITY GARDENERS:** Several things to report from this busy group. The Face of Holt has officially been handed over to The Village of Holt by the Holt CG at a small ceremony with the Mayor. They are working with Sion Roberts WCBC to get a quote for the Fairview Footpath to be improved for access to the Dragonfly Sculpture. The Holt CC have put some money in Capital Programme to assist with this! The proposal for Enhancing the Village Entrance was approved and trees are planted. Permission also given to replace the boxes for planting as the old ones had rotted. Sincere thanks to them for all their efforts. A contact had been received from a company involved in the creation of new woodlands etc. It was agreed the Clerk contact them to establish contact for the new members of Holt CC after the elections. Agreed. John Cubitt had also attended a meeting regarding Low Carbon Communities and is to undertake training as WCBC would like Holt to be involved as one of two communities 'Guinea pigs' to trial this. Agreed.

**4. POLICE MATTERS:** The PCSO has reported on the car in Castlegate and there were no concerns. The parking by Dee Villas is still a problem but action being taken to rectify this. Incident statistics low except for ASB especially around the Bowling Green and Cemetery/Cemetery. Names are known and the police are working on this. A new Neighbourhood Policing Sergeant has been appointed, Sgt. Nathan Harvey. He is keen when able, to re-start the Rural meetings between the police and Community Councils.

**5. TREES BY TOILETS:** Work to be carried out soon.

**6. ALLOTMENT:** Mr. Munnerley declared interest. Mr. Meredith had relinquished tenancy on Allotment 7 and it was agreed this be split into two halves and offered to the two applicants. Mr. Cubitt proposed that a quote be obtained for remainder of fencing and two members agree this. Mr. Hinchliffe seconded. Agreed.

**7. ELECTRIC POWER POINT:** This is now in place and has been seen to be used. An excellent installation carried out.

**8. DEE PARK PLAY AREA & CHURCH GREEN:** New Solar light to be erected in the agreed spot. Problems experienced with laying of the new rubber matting here. Clerk had contacted Carla from WCBC and forwarded her reply. Mrs Jones however produced photos of a large roll of 'green netting' and raised concerns that if this was

being used it was unsuitable. Clerk to follow this matter up. Clerk had corrected a typing error on the letter to Holt Town Trust and apologised to the Trust and Holt CC members. The amount sought from the Holt TT should have read £3590 NOT £3950! Clerk still working with Sutcliffe on new play equipment from Sutcliffe.

**9. HOLT VILLAGE WEBSITE:** Mr. David Powell has kindly taken the Community Council's part of this over and has already started working on it to improve and update it. He was thanked sincerely as this is a great help. Mr. Hinchliffe and Mr. Campbell have worked tirelessly with this and Mr. Hinchliffe and members recorded thanks to Mr. Campbell for stepping back in to help after retiring from this. Mr. Hinchliffe was also thanked as he has spent many hours to ensure this is correct before he finishes. All agreed.

**10. SECTION 106 MUGA –** Contact has been made with planning by Councillor Morris and he explained the matters to the members. The Clerk has spoken to Mr. Andrews. The Clerk explained that a meeting on site, at this point, would be un-productive as the Castlegate engineers have not produced a solution to date. A resident from Castlegate had was going to attend the meeting of the council tonight but after explanation by the Clerk he agreed it was unnecessary. The Clerk had pointed out to him that any private issues as occupiers of the development must be dealt with direct to Castle Homes!

**11. CEMETERY REFUSE BINS:** These had been emptied but are filling up quite quickly. The Clerk had looked back over the agreement and pricing, by WCBC, over several years as a matter of interest! It had been noticed that a tenant of the allotments had been seen depositing refuse in these bins. Mr. Cubitt proposed the Clerk write to them to ask them to refrain from this. Mrs Jones seconded. Agreed.

**12. NEW LITTER BIN – LLANYPWLL:** Clerk to contact Councillor Morris and WCBC Supervisor when this is delivered.

**13. FENCE BY FAIRVIEW –** This has not been removed as promised but tied up. Councillor Morris explained he is working with Housing to fund a new fence from his Councillors reserve. He was thanked for this good news.

**14. ELECTIONS:** There will be no Elections in Holt and the Holt Community Council will be one Community Councillor short. Councillor Morris was un-opposed. Noted.

**15. FINANCIAL SHEET:** The sheet for March 2022 had been circulated to members. Mr. Hinchliffe explained that after the meeting on the 29<sup>th</sup> February, 2022, when it was agreed to re-visit the 2022/23 Budget, because of the huge, but temporary, under spend of £15,011 in the last quarter of last year, balanced by a temporary increase in the bank balance of the same amount. This also included a grant receipt of £2,000 from WCBC towards play equipment!

This will right itself by the end of 2022/23 provided the shortfalls from 2021/22 plus the original budget elements for 22/23 are spent. Mrs Jones proposed the sheet and actions taken be approved, Ms. Shone seconded. All members agreed.

**ITEM 2 – CORRESPONDENCE:**

**16. PLANNING APPLICATIONS:** F.S. Jones, Warehouse, Abbey Road, S. Wrexham Industrial Estate – extension to existing storage. (in Isycoed) No objections. Holly Grove, Hugmore Lane, Llan Y Pwll, Wrexham – two storey side extension. objections.

**ITEM 3– AGENDA:**

**17. FORMAL RECEIPT OF INTERNALLY AUDITED ANNUAL RETURN 2021/22, FOLLOW UP RECOMMENDATIONS:** There were two minor follow up recommendations which the Clerk had amended straight away and confirmation had been received from JDH that this had been actioned. The Chairperson signed the Annual Return also the Clerk/RFo and the Clerk will now forward the Return to the Wales Audit for the External Audit for 21/22 to be completed. Mr. Cubitt proposed these actions, Mr. Hinchliffe seconded them. All members agreed.

**18. NEW QUOTES FOR THE FOLLOWING SERVICES FOR 2022/23:**

**ACCOUNTS: HOLT CASTLE & VILLAGE ENTRANCE:** Monument Landscapes have increased their price by £10 per cut AT THE Castle and £2.50 per cut for the Village Entrance. The Clerk is arranging a meeting with WCBC at the Castle to discuss the contract but it was proposed by Mr. Cubitt seconded by Mr. Hinchliffe that the prices be agreed and M&L be asked to proceed with cutting at the Castle in May and after the meeting a firm arrangement will be made. All agreed.

**BOWLING GREEN** – Shane Coupland had sent a plan of work for 2022/23 and had increased the cutting by £5. It was proposed that the contract be accepted but that the price per increase be set for 2 years. Mr. Cubitt proposed this, Mr. Munnerley seconded. All agreed.

**PUBLIC TOILET CLEANING:** Clean Police - There is no increase this year and 6 cleans @ £100 per clean, starting end of May, every other month was proposed and accepted by Mr. Gaade seconded by Mrs Jones. All agreed.

**VILLAGE CLEANING:** Quotation from Mr. Hind had not altered and was £200 per day for 8 hours x 4 days = £800. The hours can be worked when needed and if extra work is needed a further £200 can be allocated with the committees consent. Mrs Jones proposed this, Mr. Lewis seconded. All agreed.

**ITEM 4 - ANY OTHER BUSINESS:**

**19. HOLT CEMETERY: Special circumstances:** A grave space had been kept, under special circumstances and had been approved by Mr. Cubitt and Mr. Gaade. All members agreed the action taken. Graves spaces must be used in order unless, as in this instance, special circumstances applied and the Council agreed this. The cemetery as a whole was discussed and the Clerk is to add to the Holt Cemetery policy which covers seating, advertising on stones etc. This is in order to protect the Character and maintain the Sanctity of the Cemetery and avoid attractions that might encourage undesirable characters, that only 2 solar lights to be placed in the centre of the grave and these are to be a soft light. The Clerk is to contact the owner of one grave where several solar lights have been placed to request all but 2 of them be removed. Mr. Cubitt proposed these actions, Mr. Gaade seconded. All agreed.

**20. GENERAL MATTERS:** Letter to be sent regarding loose gravel spreading onto the pavement from Springfield, Castle Street, Holt.

**21. COUNCILLORS RETIRING:** Mr. Gaade gave a final goodbye to the members but confirmed he would still be around the village to help. Mr. Hinchliffe is also saying goodbye but still offering help to settle in the New Clerk in June. The Clerk thanked them both for their invaluable help to her personally. The Chairperson asked that sincere thanks be minuted for their invaluable help especially Mr. Gaade who has served for 40 years. Everyone expressed their good wishes for the future.

**ACCOUNTS: Mr. Cubitt proposed the following accounts be approved and paid.  
Mr. Gaade seconded.**

<b>2845 – Avow</b>	<b>Wages, Salary &amp; annual charge</b>	<b>£832.03</b>
<b>2846 – Mrs. J. Pierce</b>	<b>Expenses</b>	<b>£ 47.24</b>
<b>2847 – JDH</b>	<b>Internal Audit fee 2021/22</b>	<b>£334.80</b>
<b>2848 – M &amp; L</b>	<b>Grass cut – Village Entrance.</b>	<b>£ 78.00</b>
<b>2849 – WCBC</b>	<b>Business rate – Bowling Green</b>	<b>£240.75</b>
<b>2850 – S. Coupland</b>	<b>Bowling green - April</b>	<b>£194.00</b>
<b>D/D S. Power</b>	<b>Energy – Toilets</b>	<b>£ 22.58</b>
<b>D/D ICO</b>	<b>Membership 2022/23</b>	<b>£ 35.00</b>

**Next meeting will be the first meeting of the newly elected council after the elections on 5<sup>th</sup> May, 2022. The date will be confirmed by the Clerk and the meeting will be held in the Kenyon Hall at 7p.m. as usual.**

