

HOLT COMMUNITY COUNCIL – MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY, 17TH MAY, 2022 at KENYON HALL, HOLT.

PRESENT: Councillors – Mr. J. Cubitt, Mr. Steve Lewis, Mrs G. Jones, Mr. D. Munnerley, Mr. J. Pridding, Ms. A. Shone, Mr. A. Jones. Cllr. M. Morris.

APOLOGIES: Mr. D. Powell.

CHAIR: Mr. J. Cubitt, the retiring Chairperson, took the Chair on what was the first meeting of the newly elected Council. John Congratulated everyone on being elected to serve the Community of Holt and Congratulations also given to Councillor Morris. A silence was held in respect of the late Mr. Brian Mercer.

ITEM 1A. MEMBERS SIGN DECLARATION OF OFFICE & ACCEPTANCE OF THE MODEL CODE OF CONDUCT: All newly elected members signed the above, in the presence of the Clerk/RFO who countersigned. (As is the requirement of Law)

1B. ELECTION OF CHAIRPERSON: Mrs G. Jones proposed Mr. John Cubitt, Ms. A. Shone seconded this. All in agreement. John was congratulated and remained in the Chair. He thanked everyone.

1C. ELECTION OF VICE CHAIRPERSON: Mr. Cubitt proposed Mr. Steve Lewis, Mr. Jones seconded. All in favour. Mr. Lewis accepted, thanked everyone and was congratulated.

MINUTES: The minutes of the April meeting were signed and approved as a true record.

Mr. Cubitt proposed these Mr. Lewis seconded. All in agreement.

ITEM 1 – MATTERS ARISING FROM THE MINUTES:

1C. POLICE MATTERS: The Clerk had spoken in length to our PCSO and she had provided feedback on Anti Social Behaviour, which sadly has increased of late and cannot continue. The police will follow up information and visits to families will be made! She would also visit the owners of vehicles being parked causing obstruction, by the pull in on Bridge Street.

2. HOLT COMMUNITY GARDENERS: As always this busy group have lots of projects on their hands! The Holt Car Park Nature Project is soon to start, hopefully 1st June, 2022, in liaison with WCBC. There is also contact with Sion Roberts, Footpath Officer, WCBC to improve the footpath access from Fairview to the ‘Dragon Fly Sculpture’. The Clerk had been contacted by Silviculture – a team working across Wales to create New Woodlands. The Chairman expressed the Councils interest in this and the Clerk will contact them. Mr. Cubitt has registered for the training for Low Carbon Communities and attended a meeting with the gardeners and Jayne Rodgers from WCBC. This is a scheme where different parts of the community can be involved not just the Gardeners and Holt Community Council! The Clerk had received notification of a grant available for free garden packs from Local Places for Nature. Bob Cambell thought this might be something to look into to plant in the Holt Castle Meadows!

3. COMMUNITY AGENT: The agent had been in touch asking what clubs etc there are in Holt for people who are experiencing loneliness and isolation. The Clerk had put her in touch with Kenyon Hall.

4. ALLOTMENTS: The Clerk had sent Allotment agreements out to the two new tenants as Allotment 7 was halved. She had met with the tenant of the front half 7A and there is some waste which might be Asbestos (but very unlikely). The Clerk has contacted two departments in WCBC and has been advised how the waste items are to be disposed of at the Re-cycling premises. Contact also to be made with a tenant who is using the allotments as a car park. All agreed.

5. NEW SOLAR WIND TURBINE LIGHT – DEE PARK – This is now working.

6. SECTION 106 – MUGA – A meeting has not been held as it would not be productive until the developers have information from their engineers. Councillor Morris has asked Legal Dept. WCBC to look into the Section 106 agreement.

7. FINANCIAL SHEET: The April Financial sheet and cover note was discussed and the Clerk

apologised that she had omitted to send it to members. The reason being it had been done a couple of days earlier because of early meeting and had been overlooked. This will be forwarded after the meeting. Mr. Cubitt proposed this be accepted and approved, Mr. Munnerley seconded. All agreed.

8. CEMETERY: The family member of the grave with solar lights on confirmed she removed all but two of them, as requested and if there were any further concerns she asked to be contacted. Her kind co-operation was noted.

9. HOLT CASTLE: A meeting had taken place with Karen Murdoch from WCBC Heritage dept. and representation from Holt CC. The members were told there was only £1,000 funding available for grass cutting for 2022/23 and even with the Holt Community Council agreeing to pay £1,000 this makes a budget of £2,000. The Clerk had worked out if WCBC paid £1050 then the budget could be allocated to M&L 8 cuts @ £200 and 2x £225 cuts of the meadows by A. Pridding and asking him to cut a wide path and the rest to be left for wild flowers. This could then be done in conjunction with the Wild flower package grant. Clerk is to ask permission for this to happen and she will confirm the new contracts for 2022/23. Mr. Cubitt proposed this, Mrs Jones seconded. All agreed.

ITEM 2 – CORRESPONDENCE:

10. PLANNING APPLICATIONS: Smithfield Cottage, 1 Smithfield Green, Holt – Single storey, side extension. No objections. 3 Smithfield Drive, Holt – Variation of Condition 2 of Planning permission P/2020/0699 to amend approved plans. No objections.

11. APPLICATIONS FOR GRANT OF PREMISES LICENCE UNDER 2003 LICENSING ACT: These were received for Commonwood Fishery Festival, Buck Road, Holt and Rock the Park Festival, Borrass Hall Lane. Noted.

12. MONUMENT MEADOWS NATURAL BURIAL GROUND – FARNDON: Invitation to an open day. John accepted and a couple of other members expressed interest.

ITEM 3. AGENDA:

13. ELECTION OF MEMBER TO SERVE ON HOLT TOWN TRUST: Contact had been received requesting a replacement member for Mr. M. Stenson. There was slight confusion as members of the Trust also serving on Community Council thought they had a full membership. This was left for clarification. The Trust were however seeking agreement for Mrs Gill Jones to continue as Chairperson of Holt Town Trust. Mr. Lewis proposed this be given, Ms. Shone seconded. All in agreement.

14. INDEPENDENT REMUNERATION CLAIM FOR 2022/23. – The Clerk made members aware of their right to claim expenses. Mr. Cubitt expressed his wish to not claim and Mr. Lewis seconded that this was his wish. All other members agreed. The Clerk will submit a ‘Nil’ Claim to the IRP.

15. GRANTING OF THE FREEDOM OF HOLT TO MR. PAUL GADE FOR 40 YEARS SERVICE TO HOLT: Mr. Cubitt had looked into the purchase of a Scroll to grant the Freedom of Holt to Mr. Gaade as a way to recognise his excellent service to the Community over 40 years. Paul had spent many hours to ensure the quality of the Village be preserved and improved. He has worked over the years tirelessly in innumerable ways. The members were all in full agreement of this honour being bestowed on Mr. Paul Gaade and John Cubitt proposed, Gill Jones seconded that he would proceed to finalise this after more discussion with Councillor Morris, who has helped with this.

16. CO-OPTION OF PERSON TO SERVE ON HOLT TOWN TRUST: Application was made by Mr. Jeremy Hughes. Ms. Shone proposed, Mr. Lewis seconded he be co-opted back onto the council. All in agreement. (he had wished to stand and had

overlooked the timing for election papers. Jeremy is a valuable asset to the Community Council and the Village.) This leaves one further position as a Holt Community Councillor and the Clerk is to advertise the vacancy. Mr. Cubitt proposed this, Mr. Lewis seconded. All agreed.

ITEM 4 – ANY OTHER BUSINESS:

17. GENERAL MATTERS: Dee Lane – obscene graffiti under the bridge. Potholes – Commonwood – some repaired but some bad remaining. Potholes in front of Nisa. Mr. Munnerley gave apologies for the next 2 meetings. Noted. Mr. Lewis gave apologies for the next meeting. Noted.

ACCOUNTS APPROVED FOR PAYMENT FOR MAY: These were proposed by Mr. J. Cubitt seconded by Mr. S. Lewis. All agreed.

2851 – Avow	Wages, Salary & charges	£741.31
2852 – E. Jones	Grass cuts – All areas	£240.00
2853 – Kenyon Hall	Hire of Hall – meetings	£ 25.20
2854 – EDF	Street Lighting – Energy	£226.46
2855 – WCBC	New Solar light – Dee Park play area	£2642.40
2856 – Clean Police	May – Clean toilets.	£120.00
2857 – M&L	Grass cuts, village entrance.	£159.00
2858 – Clerk’s Ass	Freedom Scroll.	£108.66
2859 – E. Jones	Grass cuts Cemetery etc	£240.00
2860 – WCBC	Half year Trade Refuse – Cemetery.	£515.00
2861 – J. Pierce	Expenses	£ 60.39

Next Meeting will be held at the Kenyon Hall on Tuesday, 28th June, 2022.