

HOLT COMMUNITY COUNCIL- MINUTES OF THE MEETING HELD ON TUESDAY JULY 26TH 2022 AT 7-00PM AT THE KENYON HALL, HOLT.

PRESENT: Councillors – Mr J Cubitt, Mr S Lewis, Mrs G Jones, Ms A Shone, Mr J Pridding, Mr D Powell, Mr A Jones, Councillor M Morris

Also present, Mr G Mitchell, new Clerk and Mrs J Pierce, retiring Clerk.

APOLOGIES: Mr D Munnerley.

CHAIR: Mr J Cubitt, Chairman, took the chair and welcomed everyone. A silence was held in respect of the late Mrs Margaret Williams, Mr Fred hall, Mr Leslie Evans.

MINUTES: Mrs A Shone proposed these be signed and approved as a true record, seconded Mrs G Jones

ITEM 1 – MATTERS ARISING FROM THE MINUTES:

1) TOILETS;

a)The Community Gardeners has asked whether it was possible for the water supply in the toilets to be extended and a tap placed onto the outside wall in order for the gardeners to be able to water the flowers situated in the gabions and the display on the “Bier Trolley”; Clerk was requested to get quotes.

b)The top part of the downspout from the gutters at the rear of the toilets is missing; Clerk to get repaired

c) Damage to toilets; Clerk to contact PCSO

2) ALLOTMENTS: The retiring Clerk had met with Grant Howard and the agreed improvements to Allotment 7 will be carried out; waste is to be removed and a fence erected.

Also an apple tree by the cemetery entrance to the allotments has fallen down and will need to be removed once the fruit has ripened.

3) BOWLING GREEN: A letter had been received by the Mrs Pierce, retiring Clerk, from Mr Alan Cope, who has looked after collecting the bowlers funds for many years and been a point of contact; Mr Cope advised that he had decided to give up this voluntary role and was advising on the need for new arrangements to be put in place for next year; Mr Cope’s letter also detailed some other issues but the main issue was the condition of the bowling green. The bowlers consider that although it is maintained, the condition of the green has deteriorated to the extent that it was difficult to attract new members and that existing members were moving to play on other greens. Mr Cope advised that a surplus of funds had built up over the years, and the bowlers were willing to offer a donation of £1000 with the proviso that this was matched by the Community Council and the sums to be used to improve the condition of the green over the coming close season. Mr Cope’s letter also mentioned

issues with the lock on the bowling green hut and the issue of extra keys for the hut appearing to be in circulation.

The Councillors discussed Mr Cope's letter at length and the Clerk was asked to meet with Mr Shane Coupland, who maintains the bowling green, to try to get estimates on what additional work is required, an idea of cost, and to what extent the green will be improved.

- 4) **MUGA:** A meeting date of 1st August 2022 has been agreed to discuss Section 106 and the surface water issues; meeting to be with representatives of Castle Green Homes, representative from Planning Department WMBC, and members of Holt CC
- 5) **CEMETERY:** Mrs Pierce advised that she had been to look at the Cemetery bins and that there was a lot of rubbish compacted in the bottom which affected how much could be placed in the bins. Mrs Pierce advised that she has typed up a notice re cemetery rules to be put up in the carpark notice board.

The memorial for the late Mrs A Baker was approved; proposed Mrs G Jones, seconded Mrs A Shone.
- 6) **PLAY EQUIPMENT DEE PARK:** The new play equipment has been ordered and should be delivered at the end of October; Mrs G Jones advised concern about the condition of the baby swing on Dee Park playground, Mrs Pierce advised she would deal with it.
- 7) **FINANCIAL SHEET:** The Financial sheet had been circulated to the Councillors; it was discussed and variances explained; proposed acceptance by Mr S Lewis seconded by Mr J Pridding.
- 8) A meeting with Sarah Atherton, MP, has been agreed to take place at the beginning of the September meeting; a 15 minute slot has been allocated; Mr S Lewis will be chairing the meeting as Mr J Cubitt is away.
- 9) The PCSO had advised that the car which had been continuously parked on the car park was taxed so it could not be moved.
- 10) The Chairman advised that the Townfield Lane, Farndon Archaeological dig was going ahead
- 11) The footpath from the Dee Park Play Area to Dee Park has still not been repaired and the street sign on the entrance to Chapel Lane has not been repaired (Clerk had previously taped the cover over the electrics back on); Clerk to contact WMBC again.

- 12) It was reported that there were some issues with removing the names of ex-councillors from the website.

ITEM 2: CORRESPONDENCE

13) PLANNING APPLICATIONS:

- a) No 2 The Gardens, Holt, Replace existing roof: **NO OBJECTIONS**
- b) Nos 1-5 Caer Castell, Holt, Replace existing roof, fascia, soffits and guttering: **NO OBJECTIONS**
- c) Land between Walden House and Holt Lodge Cottages, Hugmore Lane, Llanypwll, Erection of building to store equipment: **NO OBJECTIONS**
- d) Clarity House, Borrass Road, Borrass, Change of use of building from Class B1 (Offices) to Class D2 (Assembly and Leisure): **NO OBJECTIONS**

14) Electrics:

- a) Mrs Pierce had emailed Gary Jones, WMBC re: the supply and charging for electricity used at the charging point on the car park; Mr Jones had replied that the usage will be looked at annually, and the Community Council will be re-imbursed for the cost of the electric as the power is taken from the supply in the toilet block.
- b) Mrs Pierce had contacted Nicola Ellis, WMBC, re: supply of electricity to the allotments and had been advised that no allotments controlled by WMBC had an electric supply.

- 15) Chester Marathon: a letter had been received from Callum Shields, Events Director, Chester Marathon, advising of the date, areas affected and road closures; Clerk to ensure toilets are open and free to use while the marathon is taking place.

- 16) The Clerk had received an email from Paul Gaade advising that he still had keys for the notice boards and could he keep hold of them so that he could put up notices for the church and the flower club; Councillors agreed this arrangement to continue.

ITEM 3: AGENDA

- 17) A discussion was held regarding Co-opting Mr Jeremy Hughes and Mr Dave Bithell as Councillors onto the Community Council; it was agreed that there was no problems with this taking place; Proposed Mrs G Jones, seconded Mr S Lewis.
Clerk to send a copy of the July minutes to Mr Hughes and Mr Bithell and invite them to the next meeting to be held Tuesday 27th September 2022.

ITEM 4: ANY OTHER BUSINESS

General Matters:

18)Mr J Cubitt advised that the waste bin at the Holt/Farndon bridge was full and overflowing; Clerk to contact WMBC

19)The new litter bin at Llanypwll has been installed

20)The Clerk advised that he had had a telephone conversation with a lady called Wendy Huth who was enquiring whether the Community Council owned any land which was suitable for keeping horses as she was looking to set up a equine sanctuary in the area; Clerk advised Ms Huth to contact Holt Town Trust and local persons who keep horses.

21)Mr Pierce, retiring Clerk, advised that the minute book was nearly full and a new book will soon be needed; after some discussion, it was decided to go over to a “loose leaf” system in the future: Proposed Mr J Cubitt, seconded Mr S Lewis

22)It was agreed that after the meeting on Monday August 1st, a further meeting will be held at the house of Mr J Cubitt consisting of Mr Cubitt, Mr Lewis, Mr Mitchell and Mrs Pierce to complete the online forms for changing the bank mandate re NatWest Bank; new signatories to be Mr J Cubitt, Mr S Lewis and Mr G Mitchell; proposed Mr A Jones, seconded Mr J Pridding

ACCOUNTS APPROVED FOR PAYMENT MEETING HELD 26TH JULY:

These were proposed by Mr S Lewis and seconded by Mr D Powell

2872 - AVOW Wage, 2 x Salary & charge	£1188.87
2873 - M&L Grass Cuts, Castle	£240.00
2874 - M&L Grass Cuts, Village	£81.00
2875 - Mega Street Lights Maintenance and Tests (1/3 Estate)	£263.84
2876 - Kenyon Hall, Hire of Room June	£25.20
2877 - SE Jones, Roof Repair, Border Children's Portion Cemetery	£490
2878 - J Pierce, Expenses, Keys Water Supply Allotments	£19.75
2879 - M&L, Grass Cuts, 2 x Village, 1 x Castle	£402.00

2880 - S. Coupland, Weeding and Grass Cuts, Bowling Green £160.00

2881 - Hafren D, Water Supply, Toilets, Bowling Green, Allotments £ 277.00

DD – Scottish Power, Electric Supply Toilets £95.25

ACCOUNTS APPROVED FOR PAYMENT AUGUST, PRE-APPROVED JULY MEETING AS NO MEETING IN AUGUST.

2882 – AVOW Wage, 1 x Salary and Charge £749.51

2883 – EDF Energy, Electrics Street Lights £226.96

2884 – The Clean Police, Clean Toilets, July £120.00

2885 – E Jones, Grass Cuts All Areas £240.00

2886 – J Pierce, Expenses, Box and Stamps £26.32

Next Meeting will be held on Tuesday 27th September at the Kenyon Hall