

**HOLT COMMUNITY COUNCIL- MINUTES OF THE MEETING HELD ON  
TUESDAY OCTOBER 25<sup>TH</sup> 2022 AT 7-00PM AT THE KENYON HALL, HOLT.**

**PRESENT:** Councillors – Mr J Cubitt, Mr S Lewis, Mrs G Jones, Ms A Shone, Mr D Powell, Councillor M Morris, Mr D Munnerley, Mr D Bithell, Mr J Hughes, Mr A Jones, Mr G Mitchell, Clerk

**APOLOGIES:** Mr J Pridding

The meeting was formally opened by the Chairman Mr J Cubitt who welcomed everyone. A silence was held in respect of the late Katherine Oats, James William Parry, and Mrs Amy Tilston.

**MINUTES:** Mr S Lewis proposed these be approved as a true record, seconded by Mr D Munnerley

**ITEM 1 – MATTERS ARISING FROM THE MINUTES:**

- 1) **MEETING WITH MP MRS SARAH ATHERTON:** the Clerk had received emails regarding the points raised when Mrs Atherton had attended the last meeting; she had written to the local bus company Stagecoach who had advised that there were no plans to close the route but that all time tables were subject to periodic review.  
Mrs Atherton had also written to the Chief Inspector of North Wales Police who had passed on the matter to Sgt. Harvey; he was surprised to receive the email as he did not realise that there were any issues; his email advised that the PCSO was Lisa Davies, that she “does a lot of work in Holt, and will patrol when on shift”; also although not always able to attend meetings, she does provide crime figures for the meetings; Sgt Harvey was intending to attend the meeting, but had not. Councillors commented no figures had been produced for some time but luckily Holt was a low crime area; in addition, PCSO Davies had been seen in the village on a couple of occasions recently.
- 2) **TOILETS:** It was agreed to go ahead with the quote obtained of £250 for putting a water supply at the rear of the toilet block to enable the Holt Gardeners to water the surrounding planting such as the Gabion area and the Bier. Proposed MS A Shone, seconded Mr S Lewis.
- 3) **ALLOTMENTS:** The fence has not been erected yet to separate Allotments 7a and 7b; Clerk to arrange a meeting with Grant Howard to progress; Joe Hughes is cutting up the fallen tree by the allotment entrance at the end of the week.
- 4) **BOWLING GREEN:** The situation regarding the Bowling Green was discussed again; it was suggested that need more quotes as to potential cost before a decision can be made; Clerk to go to Farndon Bowling Green to see how their green is looked after and to contact Nicky Ellis from WCBC Parks department to find out about any bowling greens looked after by the local authority.
- 5) **MUGA:** Bob Campbell of Holt Gardeners had written to Mr S Andrews asking about the landscaping to the area around the MUGA as the

Gardeners will be entering the Wales in Bloom Competition again next year and were hoping that the landscaping of the area would meet the criteria for the competition. Mr Andrews had replied that a landscaping design had already been approved by WCBC planners and was predominantly grass or low level shrubs as the underground aquacell soakaway limited what could be planted. A general discussion was held about handing over of the area to the Community Council as the work on the area was nearly finished. Mr S Lewis advised that the trees planted by the Francis Lane entrance had died and would need to be replaced before hand over; also waste bins would be needed for the area and possibly benches but this can be looked out once the area had been handed over.

- 6) **FINANCIAL SHEET:** This was discussed and seems ok at present; Proposed acceptance Ms S Shone, seconded Mr D Munnerley.

#### **ITEM2 : CORRESPONDENCE:**

- 7) The Clerk advised that the hedge alongside Fairview and down to the Dragonfly sculpture needed cutting back to enable easy wheelchair access; Clerk asked to get a quote for cutting/layering the hedge and because only one of the houses adjoining the footpath is council owned, to speak to Sion Roberts at WCBC for advice.
- 8) The Clerk advised that Holt Gardeners were running a Xmas Fayre on The Cross on Sunday November 27<sup>th</sup> and had applied to get the surrounding roads closed while it was on.
- 9) The footpath leading from Dee Park to the Play area has not been repaired, but the other one running along the bungalows 56-59 Dee Park has!
- 10) The bin under the Bypass bridge has gone missing, possibly in the river; Mr Bithell has temporarily put a bin bag in place so the litter does not get left on the ground; the Clerk has already emailed Greg McArthur regarding a replacement bin.
- 11) **PLANNING APPLICATIONS:**
- a) Sycamore House, Wrexham Road, Holt, already passed
  - b) Old Croft, Green Street, Holt: Clerk had already spoken to Sarah Hill, Planning Officer because he had not received the full details of the application and had received details of an application in Chirk; the Clerk advised that there may be an issue with granting permission for the new property due to the new planning rules re Phosphates and also that the property was quite large. A general discussion was had re that there was no mention on the application of the use of renewable energy sources and sustainability; also the new build would appear to be outside of the settlement limit.
  - c) Meadowcroft, Church Street, Holt: No Objections

**ITEM3: AGENDA:**

- 12) **REMEMBRANCE SUNDAY;** Cat Williams and Apple Sound are organised; Clerk has the wreaths, wooden crosses, and order of service; it was arranged to put up the poppies and street signs on the lamp posts on Friday October 28<sup>th</sup>, Mr Cubitt, Mr Lewis and Mr Mitchell do so.
- 13) **SECTION 19 Grant;** Kenyon Hall Committee £1650 as per last year, Clerk to ask if enough as no figure on application, extra 10% agreed if needed. Section 137 Grants; St Chads Church, £350, Holt CP School, £800 and maybe further request next month as awaiting quotes ( Mrs Jones declared interest), Holt Under 5's, £650, Kenyon Hall, up to £50 for refreshments for Remembrance Sunday, Cool Cats (Mrs Jones to ask specific amount as nothing on application), Nightingale House £250, Hope House £250, Air Ambulance £100, Family and Friends (Salvation Army), Calon FM £100, Wrexham Sounds £100, Cerebral Palsy £100 Proposed Mr J Cubitt, seconded Mr A Jones.
- 14) **INDEPENDENT REMUNERATION PANEL FOR WALES REPORT;** As at present this report is at the draft stage, it was agreed to pend to another meeting.
- 15) **CHAIRING SKILLS TRAINING:** The Chairman reported on the recent course he had attended and felt some things needed to be discussed; Clerk was asked to send a copy of the standing orders to each Councillor (Clerk brings a copy to each meeting); Clerk to contact SLCC re have other councils set up a skills matrix and if so advice on how.

**ITEM 4: ANY OTHER BUSINESS:**

- 16) Mrs G Jones advised that a section of matting by the swings in Dee Park playground had come up, Clerk to contact Carla Hughes at WCBC
- 17) Ms A Shone advised that she had seen some large lorries coming over the bridge and through the village; it was advised that if any names of companies are forthcoming, Clerk to contact Companies to advise re weight limit on bridge.

**ACCOUNTS:** Approved for payment in October; Proposed Mr S Lewis, seconded Mr A Jones, Agreed

2891 – AVOW	Wages, Salary, and Charge	£749.51
2892 – S. Coupland	Grass Cuts, Bowling Green, September	£170.00
2893 – Kenyon Hall Committee	Hall Hire, September	£25.20
2894 – M&L	Grass Cuts, Holt Castle	£240.00
2895 – M&L	Grass Cuts, Village Entrance	£162.00
2896 – Clean Police	Sept Invoice 120 and replacement July	£240.00
2897 – Eric Jones	Grass Cuts All Areas	£240.00
2898 – Sutcliffe Play,	Play Equipment, Dee Park	£2662.20
2899 – Sutcliffe Play,	Grass Mats, Dee Park Play Area	£455.76
2890 – G Crofts,	Toilet Expenses	£104.90
2891 – SLCC	Annual Subscription	£112.00

**NEXT MEETING WILL BE HELD AT THE KENYON HALL 22ND NOVEMBER 2022 AT 7PM**

- d) Pieadvised that she has typed up a notice re cemetery rules to be put up in the carpark notice board.**

**The memorial for the late Mrs A Baker was approved; proposed Mrs G Jones, seconded Mrs A Shone.**

- e) PLAY EQUIPMENT DEE PARK: The new play equipment has been ordered and should be delivered at the end of October; Mrs G Jones advised concern about the condition of the baby swing on Dee Park playground, Mrs Pierce advised she would deal with it.**
- f) FINANCIAL SHEET: The Financial sheet had been circulated to the Councillors; it was discussed and variances explained; proposed acceptance by Mr S Lewis seconded by Mr J Pridding.**

- g) A meeting with Sarah Atherton, MP, has been agreed to take place at the beginning of the September meeting; a 15 minute slot has been allocated; Mr S Lewis will be chairing the meeting as Mr J Cubitt is away.**
- h) The PCSO had advised that the car which had been continuously parked on the car park was taxed so it could not be moved.**
- i) The Chairman advised that the Townfield Lane, Farndon Archaeological dig was going ahead**
- j) The footpath from the Dee Park Play Area to Dee Park has still not been repaired and the street sign on the entrance to Chapel Lane has not been repaired (Clerk had previously taped the cover over the electrics back on); Clerk to contact WMBC again.**
- k) It was reported that there were some issues with removing the names of ex-councillors from the website.**

## **ITEM 2: CORRESPONDENCE**

### **l) PLANNING APPLICATIONS:**

- a) No 2 The Gardens, Holt, Replace existing roof: NO OBJECTIONS**
- b) Nos 1-5 Caer Castell, Holt, Replace existing roof, fascia, soffits and guttering: NO OBJECTIONS**
- c) Land between Walden House and Holt Lodge Cottages, Hugmore Lane, Llanypwll, Erection of building to store equipment: NO OBJECTIONS**
- d) Clarity House, Borrass Road, Borrass, Change of use of building from Class B1 (Offices) to Class D2 (Assembly and Leisure): NO OBJECTIONS**
- m) Electrics:**
  - a) Mrs Pierce had emailed Gary Jones, WMBC re: the supply and charging for electricity used at the charging point on the car park; Mr Jones had replied that the usage will be looked at annually, and the Community Council will be re-imbursed for the cost of the electric as the power is taken from the supply in the toilet block.**
  - b) Mrs Pierce had contacted Nicola Ellis, WMBC, re: supply of electricity to the allotments and had been advised that no allotments controlled by WMBC had an electric supply.**
- n) Chester Marathon: a letter had been received from Callum Shields, Events Director, Chester Marathon, advising of the date, areas**

affected and road closures; Clerk to ensure toilets are open and free to use while the marathon is taking place.

- o) The Clerk had received an email from Paul Gaade advising that he still had keys for the notice boards and could he keep hold of them so that he could put up notices for the church and the flower club; Councillors agreed this arrangement to continue.**

### **ITEM 3: AGENDA**

- p) A discussion was held regarding Co-opting Mr Jeremy Hughes and Mr Dave Bithell as Councillors onto the Community Council; it was agreed that there was no problems with this taking place; Proposed Mrs G Jones, seconded Mr S Lewis.**

**Clerk to send a copy of the July minutes to Mr Hughes and Mr Bithell and invite them to the next meeting to be held Tuesday 27<sup>th</sup> September 2022.**

### **ITEM 4: ANY OTHER BUSINESS**

#### **General Matters:**

- q) Mr J Cubitt advised that the waste bin at the Holt/Farndon bridge was full and overflowing; Clerk to contact WMBC**
- r) The new litter bin at Llanypwll has been installed**
- s) The Clerk advised that he had had a telephone conversation with a lady called Wendy Huth who was enquiring whether the Community Council owned any land which was suitable for keeping horses as she was looking to set up a equine sanctuary in the area; Clerk advised Ms Huth to contact Holt Town Trust and local persons who keep horses.**
- t) Mr Pierce, retiring Clerk, advised that the minute book was nearly full and a new book will soon be needed; after some discussion, it was decided to go over to a “loose leaf” system in the future: Proposed Mr J Cubitt, seconded Mr S Lewis**
- u) It was agreed that after the meeting on Monday August 1<sup>st</sup>, a further meeting will be held at the house of Mr J Cubitt consisting of Mr Cubitt, Mr Lewis, Mr Mitchell and Mrs Pierce to complete the online forms for changing the bank mandate re NatWest Bank; new signatories to be Mr J Cubitt, Mr S Lewis and Mr G Mitchell; proposed Mr A Jones, seconded Mr J Pridding**

**ACCOUNTS APPROVED FOR PAYMENT MEETING HELD 26<sup>TH</sup> JULY:**

These were proposed by Mr S Lewis and seconded by Mr D Powell

<b>2872 - AVOW Wage, 2 x Salary &amp; charge</b>	<b>£1188.87</b>
<b>2873 - M&amp;L Grass Cuts, Castle</b>	<b>£240.00</b>
<b>2874 - M&amp;L Grass Cuts, Village</b>	<b>£81.00</b>
<b>2875 - Mega Street Lights Maintenance and Tests (1/3 Estate)</b>	<b>£263.84</b>
<b>2876 - Kenyon Hall, Hire of Room June</b>	<b>£25.20</b>
<b>2877 - SE Jones, Roof Repair, Border Children's Portion Cemetery</b>	<b>£490</b>
<b>2878 - J Pierce, Expenses, Keys Water Supply Allotments</b>	<b>£19.75</b>
<b>2879 - M&amp;L, Grass Cuts, 2 x Village, 1 x Castle</b>	<b>£402.00</b>
<b>2880 - S. Coupland, Weeding and Grass Cuts, Bowling Green</b>	<b>£160.00</b>
<b>2881 - Hafren D, Water Supply, Toilets, Bowling Green, Allotments</b>	<b>£ 277.00</b>
<b>DD – Scottish Power, Electric Supply Toilets</b>	<b>£95.25</b>

**ACCOUNTS APPROVED FOR PAYMENT AUGUST, PRE-APPROVED JULY MEETING AS NO MEETING IN AUGUST.**

<b>2882 – AVOW Wage, 1 x Salary and Charge</b>	<b>£749.51</b>
<b>2883 – EDF Energy, Electrics Street Lights</b>	<b>£226.96</b>
<b>2884 – The Clean Police, Clean Toilets, July</b>	<b>£120.00</b>
<b>2885 – E Jones, Grass Cuts All Areas</b>	<b>£240.00</b>
<b>2886 – J Pierce, Expenses, Box and Stamps</b>	<b>£26.32</b>

**Next Meeting will be held on Tuesday 27<sup>th</sup> September at the Kenyon Hall**

